

**CLASSICAL ACADEMY CHARTER SCHOOL OF CLIFTON**

**1255 Main Avenue Clifton, New Jersey 07013**

Regular Monthly Meeting Agenda  
Thursday, March 19, 2020 at 6:30 PM

**CALL TO ORDER**

**FLAG SALUTE**

**SUNSHINE LAW:** In accordance with the provisions of the “Open Public Meeting Law” the Classical Academy Charter School of Clifton has issued notice of this meeting to be publicized by having the date, time and place thereof posted by on the bulletin board and notice sent to the Herald News.

**ROLL CALL**

Voting Members (8)	Role	Present	Absent
Janelle Giles	President		
Rosa Santana	Vice President		
Carolyn Cross	Trustee		
Shamira Drakeford	Trustee		
Juanita Pratt	Trustee		
Adrienne Rodriguez	Trustee		
Christine Saliba	Trustee		
Alok Shah	Trustee		

**APPROVAL OF MINUTES**

Motion for Classical Academy Charter School of Clifton, Board of Trustees to accept the meeting minutes from February 20, 2020.

**GENERAL BUSINESS**

- Bids:Lawyer, Maintenance/Janitorial, Technology
- Pre-conference Lead Self-Evaluation
- Committee sign ups
- Shared resources with Clifton District 2020-2021
- NJSBA Lead Evaluation Training
- Methods to post bids
- Collective Bargaining wish list

**PUBLIC PORTION**

Members of the public wishing to address the Board of Education must state their name and are requested to limit their comments to **three (3) minutes**. Each member of the public will be given **one opportunity** to address the Board.

**SCHOOL BUSINESS**

LEAD PERSON’S REPORT presented by Sandra Giordano.

- Covid-19: Classical
- Kindness Challenge:SEL initiative
- ELA new curriculum presentation
- NJSLA

**MOTIONS FOR APPROVAL**

**Finance**

1. Bills List: To approve the following February 2020 bills as listed:

Fund 10	General	
Gross Payroll	2/15/2020 Payroll	\$38,687.96
Gross Payroll	2/28/2020 Payroll	\$38,288.79

\*\*\*Copies of Bills List is Available for Review\*\*\*

2. Board Secretary’s and Treasurer’s Report: To approve the Secretary’s and Treasurer’s Report for February 2020, as per the attached. Pursuant to N.J.A.C 6A:232.11 (a), the Classical Academy Charter School of Clifton Board of Trustees acknowledges receipt of the

secretary's certification, and after review of the monthly financial report (appropriation section) certifies that, to the best of its knowledge, as of February 2020, no major account or fund has been over expended in violation of N.J.A.C 6A:232.11 9b), and that sufficient funds are available to meet the school's financial obligations for the remainder of the fiscal year.

3. Transfers: Approve transfers up to February 29, 2019.
4. Motion to approve projected fiscal SY 2020 -2021 Budget.
5. Motion to approve going out to bid for Legal services.
6. Motion to approve going out to bid for Custodial services.
7. Motion to approve going out to bid for Maintenance services

**Buildings and Grounds** - NONE

**Personnel** - NONE

**Curriculum / Special Education** - NONE

**Policy / Miscellaneous**

1. Resolution approving the SEMI Waiver to be submitted to the Passaic County Office of Education.
2. Motion to add Robert Rules of Order (most recent version) to By-Laws
3. Motion to approve Classical Academy to participate with the Sustainable New Jersey and drafting of sustainable New Jersey policy.
4. Motion to approve drafting of distance learning policy.
5. Motion to approve electronic platform methods to post bids.
6. Motion to approve drafting of remote meeting policy.
7. Online Lead evaluation training

**ENROLLMENT REPORT**

Grade Level	2019 ENR	JULY 2019	AUG 2019	SEPT 2019	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	WAIT LIST
6	75			76	76	77	77	78	78	78				
7	57			56	53	53	53	53	53	53				
8	39			40	39	39	39	39	39	39				
<b>Total</b>	171			172	168	169	169	170	170	170				

**COMMITTEE REPORTS**

Committee	Notes / Summary
Governance	Updates provided by C. Miglaq
Personnel	Updates provided by
Facility and Grounds	Updates provided by
Policy	Updates provided by C. Cross

Collective Bargaining. Updates provided by J. Giles

**NEW BUSINESS**

Motion to approve the designation of Public Agency Compliance Officer (P.A.C.O.) to Hector Berrios, School Business Administrator.

**OLD BUSINESS**

- Follow-up on previous public portion concerns
- Lead person statement request for filing
- OPRA follow up
- Lead person self evaluation process follow up
- Lead evaluation training update

**NEXT BOARD MEETING:** April 23, 2020

**CLOSED SESSION:** In compliance with the "Sunshine Law," N.J.S.A. 10:4-6, et seq., the Board of Education must go into closed session in order to discuss designation subjects exempted from the public portion of its meeting. Any information regarding the closed session discussion will be released to the public when the reason for discussing this matter in closed session no longer exists.

**ADJOURN:**

Classical Academy Charter School of Clifton – Regular Meeting

<b>Motion to Close</b>		<b>2nd</b>		<b>V.V.</b>		<b>Time</b>	
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