

**Classical Academy Charter School of Clifton  
1255 Main Avenue  
Clifton, New Jersey 07011**

**Regular Board of Trustees Meeting  
March 15, 2018**

**Call to Order**

Ms. Meghani called the meeting at 7:00 pm.

**FLAG SALUTE**

**OPEN PUBLIC MEETINGS NOTICE: READING OF THE “SUNSHINE LAW” STATEMENT**

*In conformance with the Open Public Meeting Act, Chapter 231, this is to announce that this Public Board Meeting of Classical Academy Charter School of Clifton is being convened with adequate notice. Notice of this meeting has been posted in places of public gatherings, Herald News, and school website.*

The Classical Academy Charter School of Clifton encourages the participation and input from members of the Public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the board regarding comments relating to agenda items or issues concerning the educational process. The Board of Trustees thanks you for your cooperation.

**Roll Call**

***PRESENT***

Hetal Sopariwala  
Tulun Aydogan  
Renee Mendez  
Punita Meghani

***ABSENT***

Wafa Al-Rimawi  
Wendy Zupa

Additionally present at said meeting were ***Ms. Sandra Giordano***, Head of School, ***Nick Indar***, ***Assistant Lead***, and ***Ms. Bima Baje***, School Business Administrator.

**Approval of Agenda**

**Resolution 2018-03-01 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby approves the March 15, 2018 Agenda.

A motion to approve the agenda was made by Hetal Sopariwala and seconded by Renee Mendez.

All in Favor by the Classical Academy Charter School of Clifton, Inc. Board of Trustees.

### **Approval of Minutes**

**Resolution 2018-03-02 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby approves the January 18, 2018 Minutes.

A motion was made by Hetal Sopariwala and seconded by Tulun Aydogan All in Favor by the Classical Academy Charter School of Clifton, Inc. Board of Trustees.

### **Old Business**

Facility update

- Valley Road Property

### **Teaching and Learning (Lead Person's Report)**

1. 20 Valley Road Update
  - Board Sub-Committee
2. National School Choice Week → Success
3. State Visit TBD
4. New Website is LIVE!
5. Security Donation: An anonymous donor made a donation of \$500.00 towards the purchase and installation of security cameras.
6. Library Donation: An anonymous donor made a donation of \$1,000.00 towards the CACS Library. Project to be completed over the summer.
7. Furniture Donation: Thank You to the Mendez Family.
8. PARCC Preparation: April 23rd-April 30th.
9. School Behavior Incentive Programs:
  - a. Growing Heart Tree
  - b. Pot of Gold Project
10. Field Trips: Grade-wide scheduled for June. Venue details to follow.
11. MathCon Competition

### **Finance and Facility**

1. Monthly Certification

**Resolution 2018-03-03 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby accepts the Board Secretary's Report for the month ending January 31, 2018.

Monthly Certifications: January 31, 2018 and February 28, 2018

Be it Resolved, that the Board approves the following Monthly Certifications for the month of January 31, 2018 and February 28, 2018:

Pursuant to N.J.A.C. 6A 23A-16.10(c), I certify that as of February 28, 2018, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the Classical Academy Charter School of Clifton Board of Trustees, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1.

\_\_\_\_\_ Bima Baje, Business Administrator

Pursuant to N.J.A.C. 6A 23A-16.10(c), Classical Academy Charter School of Clifton Board of Trustees certify that as of February 28, 2018, after the review of the Business Administrator's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the school year

2. Board Secretary's Report

**Resolution 2018-03-04 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby accepts the Board Secretary's Report for the month ending January 31, 2018 and February 28, 2018.

3. Treasurer's Report

**Resolution 2018-03-05 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby accepts the Treasurer's Report for the month ending January 31, 2018 and February 28, 2018.

4. Bill List 01.31.18 and 2.28.18

**Resolution 2018-03-06 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby approves the Bill list for the period ending January 31, 2018 and February 28, 2018 as follows:

January 31, 2018

- Fund 10                   \$ 175,808.93
- Fund 70                   \$     3,052.50

February 28, 2018

- Fund 10                   \$ 185,120.76

5. Budget Transfer  
**Resolution 2018-03-07 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby approves the budget transfer as recommended by the School Business Administrator as attached
6. **Resolution 2018-03-08 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby authorizes the submission of the SEMI Waiver as recommended by the School Business Administrator.
7. **Resolution 2018-03-09 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby authorizes the submission of Form 990 as presented by the School Business Administrator.
8. **Resolution 2018-03-10 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby accepts donation from anonymous donor of \$500 to be used towards camera system.
9. **Resolution 2018-03-11 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby accepts donation from anonymous donor of \$1,000 to be used towards the school Library expenses.
10. **Resolution 2018-03-12 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby accepts conference office furniture donation from Mendez Family.
11. **Resolution 2018-03-13 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby authorizes the submission of ESEA amendment to reflect the 2017 Title II carry over of \$2,624.

A motion was made by Hetal Sopariwala and seconded by Tulun Aydogan. All in Favor by the Classical Academy Charter School of Clifton, Inc. Board of Trustees

## **Closed Session**

### **Movement of the Board to reside into Closed Session at: 7:52 pm for Confidential Matters**

A motion to move the Board of Trustees into Closed Session was made by Hetal Sopariwala. This motion was seconded by Renee Mendez, and All in Favor by the Classical Academy Charter School of Clifton, Inc. Board of Trustees.

Closed Session of the Board is CONFIDENTIAL and will remain as such until CONFIDENTIALITY is no longer needed.

**Movement of the Board of Trustees to return to Open Session at: 8:15 pm.**

A motion to return the Board of Trustees into Open Session was made by Hetal Sopariwala. This motion was seconded by Renee Mendez and All in Favor by Classical Academy Charter School of Clifton, Inc. Board of Trustees.

**RESOLVED**, The Classical Academy Charter School of Clifton has agreed to move into Open Session to continue the Regular Business portion of the meeting.

### **Personnel**

1. **Resolution 2018-03-14 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby approves the hiring of the following per diem substitutes:
  - a. Michelle M.
  - b. Rachelle S.
  - c. Aleah M.
  
2. **Resolution 2018-03-15 Be It Resolved**, that The Board of Trustees of Classical Academy Charter School of Clifton hereby approves the hiring of Food Service Staff:

### **Correspondence**

A letter of rejection from the state regarding expansion was received on March 1, 2018.

### **Governance**

Financial Disclosure follow up

### **Adjournment**

Ms. Tulun Aydogan motioned to adjourn the meeting at 8:19 pm seconded by Ms. Hetal Sopariwala.

Respectfully Submitted,

Bima Baje  
Board Secretary